

NOTICE OF VACANT POSITION

The **Butuan City Water District** announces the following vacant plantilla position for qualified applicants:

No.	Position Title	Item No.	Salary Grade	Monthly Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
1.	Division Manager A	78	24	83,406.00	Master's degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory / management learning and development intervention undertaken within the last 5 years	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	- Must be a Certified Public Accountant (CPA) - Must possess leadership and good decision making	Accounting Division, Finance Department, BCWD

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 12, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records (TOR); and
5. Photocopy of Certificate of Training and Employment (if applicable)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Engr. ANSELMO L. SANG TIAN
General Manager A
Butuan City Water District
bcwd.hr@gmail.com


APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Prepared by :


ENGR. PETER AL R. FUDALAN
Division Manager A

Noted by :


EMMA B. LUPIBA, CPA
Assistant General Manager


ENGR. ANSELMO L. SANG TIAN
General Manager A